

Reviewers Checklist

Developed by Team AJSS



Citations	Apa 7. DOI or URL are included if possible. Paraphrasing effectively and succinctly demonstrates points. The citations are appropriate and reflective of the referenced work. It includes relevant references that represent an academic standard.
Coherence	No unexplained leaps in explanation or argumentation. Clear, concise language and points, without repetition. All subsidiary arguments link back to the hypothesis and research question demonstrably and this link is well explained. Connections are made between subsidiary points, building upon each other to create a cohesive, strong assertion.
Language	Formal, academic English. Critical/nuanced and engaging tone. Accurate grammar and language that do not hinder the understanding of the paper.
Rationale	The rationale is relevant and well supported. Key concepts are discussed, defined, and justified through excellent argumentation that flows organically. The research question and hypothesis are introduced and coherently explained. The hypothesis is pertinent, specific, and takes a relevant, clear stance on the subject of research.
Conceptualization	Key/relevant concepts are discussed and rationalized succinctly. The definitions used are well-explained. Valid, relevant theories are discussed and applied appropriately.

<p>Data and Methods</p>	<p>Data and methods are valid, reliable, and possibly replicable, preferably allowing any cross-comparison and/or triangulation. The methodological process undertaken by the author is clearly and cohesively described.</p> <p>The author has described how and argued why data methods have been used. (Statistical) analysis and data representation is valid, accurate, and appropriate for the field of research and the line of inquiry.</p> <p>Secondary and primary data sources have been critically examined and justified in terms of how accurately they prove the hypothesis and any fallacies or inaccuracies that exist within them are discussed as limitations.</p>
<p>Operationalization</p>	<p>Relevant, justified indicators are created and defined through well-explained empirical or theoretical reasoning.</p>
<p>Conclusion</p>	<p>A logical, flowing argument that concisely surmises all the subsidiary points and their connections to each other and the thesis statement. All conclusions and statements are well evidenced. Links are made to the appropriate, wider social impact of the study.</p>
<p>Academic Standard</p>	<p>Honesty and Integrity: reporting honestly on the methods used, data and results.</p> <ul style="list-style-type: none"> ● Objectivity: avoiding bias ● Openness: everything done is reported ● Carefulness: careless mistakes are avoided <p>Respect for intellectual property: Any suspected case of plagiarism is communicated to the examination board.</p>

Ethical considerations	No harm is done to the participants nor intentionally due to the publishing of the work. Consent forms/audios are complete. If required by the editors, the ethics section is sufficient to discuss the ethical considerations of the submission.
Standard of Review	Reviewers must disclose their educational level and discipline to AJSS preceding the review process, allowing for an effective assignment. Ideally, at least one reviewer with a corresponding educational level to the author will be assigned per submission. Two reviewers must be assigned. Reviewers and authors must remain anonymous to each other throughout the process.
Accepted Submissions	Any submission that does not comply with the general author's guidelines will receive a negative recommendation from the assigned editor.
Constructive Criticism	The editor may again decide to accept or decline the submission after the reviewing process, as well as suggest revisions based on the feedback from the reviewers. Constructive criticism following the assessment of the reviewer's checklist by the assigned reviewers will regardless of the decision communicated to the assigned editor and shared with the author.

*Please communicate any inconsistencies or missing points of reviewing to ajss@uva.nl.